**Sample Custody Sheet**

**Asbestos Bulk Sampling Information**

All Samples must arrive in a sealed container (Zip lock Plastic bag or similar) by post / Courier or drop off. A small sample of 5cm diameter or for friable materials the size of a thumb is sufficient.

**Please provide a purchase order number if you do not, we will use the 1st line of the sample address**

Sampling details:

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| --- | --- | --- | --- | --- |
| **Date:** | | | **PO No:** | |
| **Sender / Samplers Name:** | | | | |
| **Phone No.** | | | **Email Address:** | |
| **Company Name: (If applicable)** | | | | |
| **Postal Address:** | | | | |
| **Sample Address: / Samples taken from (if different to above)** | | | | |
| **Standard Test**  **(Up to 48 hours turnaround time)** | | | **STQ**  **(4-hour turnaround time if sample receipt is before 12pm, Extra charges apply)** | |
| **While the Laboratory will endeavour to meet the above, at busy times or for several samples, turnaround time may vary** | | | | |
| **Do you require a paper copy of the report?** | | | | |
| **Sample No.**  **(Lab only)** | **Sample No.**  **(Client)** | **Sample Location (which room, building, or external area)** | **Element**  **(description of what you are sampling from i.e., floor, wall etc)** | **Product**  **(what you think the product you are sampling is i.e., cement, vinyl etc)** |
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| **Attach another sheet for additional samples (continues other side / Comments or additional information required on certificate:** | | | | |

Laboratory use only:

|  |  |
| --- | --- |
| Job Number: | Date Received: |
| Date Analysed: | Name of Analyst: |

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| **Sample No. (Lab)** | **Sample No. (Client)** | **Sample Location** | **Element** | **Product** |
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