



Sample Custody Sheet
Mould - Tape Lift Analysis

All samples must be accompanied by the information below, either by post/ Courier or drop off. If a sample other than a tape lift sample (eg. building material) is received, it must arrive in a sealed container (Zip lock plastic bag or similar).

Please provide a purchase order number if you do not, we will use the 1st line of the sample address

Sampling details:

Form containing fields for Date, PO No., Sender/Samplers Name, Phone No., Email address, Company Name, Postal Address, Sample Address, and a table for Lab Sample No., Client Sample No., Sample Location, Element, and Product. Includes a 'Comments:' section at the bottom.

Laboratory use only:

Form with fields for Job Number, Date Received, Date Analysed, and Name of Analyst.

Lab Sample No.	Client Sample No.	Sample Location (which room, building. or external area)	Element (description of what you are sampling from i.e. floor, wall, etc.)	Product (what you think the product you are sampling is i.e. plasterboard, building paper, etc.)